

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
April 14, 2011

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Municipal Building Conference Room on the 14th day of April, 2011, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 24 hours prior to the beginning of the meeting.

PRESENT:	Members Don Allen, Keith Allen, W.E. Duff, Malaka Elyzagi, George Henderson, Don Holyfield, Emily Meazell, Mary Sue Schnell and David Wilson
ABSENT:	None
COMMITTEE LIAISONS:	Dana Cramer, IAFF (present) Joel Formby, FOP (present) Brandon Brooks, OU (absent)
STAFF PRESENT:	James Fullingim, Fire Chief Jim Bailey, Fire Department Phil Cotten, Police Chief Lieutenant David Tuescher, Police Department Major Kent Ritche, Police Department Major J.D. Younger, Police Department Anthony Francisco, Finance Department Suzanne Krohmer, Finance Department

The meeting was called to order by Chair Wilson.

Item 2, being:

APPROVAL OF AGENDA OF THE APRIL 14, 2011, MEETING.

Member Meazell moved that the agenda of the April 14, 2011, meeting be approved, which motion was duly seconded by Member Duff;

Items submitted for the record

1. Citizens Public Safety Oversight Committee April 14, 2011, meeting agenda

and the question being upon approving the agenda of the April 14, 2011, meeting, a vote was taken with the following result:

YEAS:	Members Don Allen, Keith Allen, W.E. Duff, Malaka Elyzagi, George Henderson, Don Holyfield, Emily Meazell, Mary Sue Schnell and David Wilson
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NAYES:	None
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Chair Wilson declared the motion carried and the agenda of the April 14, 2011, meeting was approved.

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Item 3, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF MARCH 10, 2011.

Member Schnell moved that the Citizens Public Safety Oversight Committee minutes of March 10, 2011, be approved, which motion was duly seconded by Member Elyzagi;

Items submitted for the record

1. Citizens Public Safety Oversight Committee March 10, 2011, minutes

and the question being upon approving the Citizens Public Safety Oversight Committee minutes of March 10, 2011, a vote was taken with the following result:

YEAS:

Members Don Allen, Keith Allen, W.E. Duff, Malaka Elyzagi, George Henderson, Don Holyfield, Emily Meazell, Mary Sue Schnell and David Wilson

NAYES:

None

Chair Wilson declared the motion carried and the Citizens Public Safety Oversight Committee minutes of March 10, 2011, were approved.

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Item 4, being:

MONTHLY UPDATES.

Finance Report

Anthony Francisco, Finance Department, discussed the March financial reports.

Member Holyfield asked why there were expenditures for detectives and narcotics officers out of the Public Safety Sales Tax. He stated that these funds were never meant to supplant current positions. He objects to spending this money on these higher level positions.

Mr. Francisco stated that those expenditures were always allowed under the ordinance. The Staffing Plan was formulated with the ordinance and the City is following that plan.

Member Holyfield stated that the Staffing Plan was not a part of the ordinance and was formulated after the election.

Chair Wilson requested that the City Attorney offer an opinion on the expenditure of funds for these positions at the next meeting. The committee agreed to make that an agenda item for the May 9<sup>th</sup> meeting.

Fire Department Report



Chief Fullingim invited the Committee to conduct their May 10, 2011 meeting at Fire Station No. 8. They should be in the new fires station in the next two weeks.

Chief Fullingim reported that construction should start on Fire Station #9 in 2012.

Police Department Report

Lt. Teuscher reported that COP hours for March of 2011 were 256. A breakdown of the numbers indicates that 122 hours were spent on partnerships, 103 hours on problem solving and 31 hours on public safety education.

Lt. Teuscher reported interaction with Norman Public Schools and the TEAM program. Classes have been taught at Dimensions and the Police Department has been invited to teach at Lincoln Elementary School. Norman North has also inquired about the program.

Citizen's Police Academy is receiving applications and will start last week of August of 2011. Staff will be doing some training in Louisiana regarding Police Academies.

The shred-a-thon was quite successful and we plan to do it again.

Item 5, being:

DISCUSSION OF EXPRESSION OF APPRECIATION FOR COLLABORATION WITH NORMAN PUBLIC SCHOOLS TO IMPLEMENT THE TEAM PROGRAM.

Member Holyfield moved that the Citizens Public Safety Oversight Committee send a letter to the Norman City Council requesting that the City Council show their appreciation to the Norman Public Schools for their cooperation with the Norman Police Department in implementing the TEAM program, which motion was duly seconded by Member Elyzagi;

Items submitted for the record

2. Citizens Public Safety Oversight Committee Letter to Norman City Council

and the question being upon approving the Citizens Public Safety Oversight Committee sending a letter to the Norman City council requesting that the City Council show their appreciation to the Norman Public Schools for their cooperation with the Norman Police Department in implementing the TEAM program, a vote was taken with the following result:

YEAS:

Members Don Allen, Keith Allen, W.E. Duff, Malaka Elyzagi, George Henderson, Don Holyfield, Emily Meazell, Mary Sue Schnell and David Wilson

NAYES:

None

Chair Wilson declared the motion carried and the Citizens Public Safety Oversight Committee letter will be sent to City Council.

Item 6, being:

PRESENTATION OF CAPITAL BUDGET PROCESS.

Anthony Francisco, Director of Finance, presented an overview of the City of Norman's Capital budget process.

Item 7, being:  
ESTABLISH TOPICS FOR NEXT AGENDA.

Topics identified for the next agenda. Meeting to be held May 12, 2011

- Discussion with City Attorney regarding the use of Public Safety Sales Tax funds for detective and narcotic officers salaries.
- Tour of Fire Station No. 8.

Item 8, being:

MISCELLANEOUS DISCUSSION.

Member Duff submitted two positive COP articles from the Norman Transcript for the record.

The meeting adjourned at 5:15 p.m.